

PARENTS' BILL OF RIGHTS  
FOR DATA SECURITY AND PRIVACY

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Under federal and New York State law and regulations, Parents and Guardians are entitled to certain protections of their student's data

You have the following rights:

1. Your child's data is prohibited from being sold and cannot be used for any commercial or marketing purpose. It cannot be shared with an unauthorized person.
2. You have the right to inspect and review the contents of your child's education records from their school. You have the right to see the records within 45 days and to dispute any inaccuracies.
3. Your child's data must be protected using high standards and best practices. Some of these practices include encryption, firewalls, and passwords to protect student data.
4. You have the right to file a complaint regarding a breach and have it addressed within 60 days. You should first attempt to resolve the complaint with your school. If you are unable to resolve the complaint at the school level, you may file a complaint with the New York State Education Department at

Chief Privacy Officer  
New York State Education Department  
89 Washington Avenue, Room 152EB  
Albany, New York 12234  
[Privacy@nysed.gov](mailto:Privacy@nysed.gov)

5. You can get a list of all data elements