



Office of Religious and Independent School Support  
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To: Religious and Independent School Administrators  
From: Althea Johnson, Director, Office of Religious & Independent School Support (ORISS)  
Date: February 10, 2025

Office of Religious and Independent School Support (ORISS)  
Mandated Services Aid (MSA) & Comprehensive Attendance Policy (CAP) Reimbursement Programs

**Purpose:** The Mandated Services Aid (MSA) & Comprehensive Attendance Policy (CAP) programs provide New York State (NYS) Religious and Independent (R&I) schools with reimbursement for some expenditures related to specific mandates

**Governance:** The MSACAP program is a NYS capital funded program and administered by the New York State Education Department (NYSED) and is based on the following laws/rules/regulations:

1. 8 CRRNY 3.36
2. 8 CRRNY 104.1
3. Section 912 of the Education Law
4. Section 3204 of the Education Law
5. Section 3205 of the Education Law
6. 8 CRRNY 104.1(i)

**Eligibility:** Eligibility has been predetermined based on New York State Education Department (NYSED) data. The criteria used for pre-termination include:

1. Open/operational during the application claim year
2. Religious & Independent school (non-profit or not-for-profit R&I schools only)
3. Provide instruction in accordance with section 3204 of the Education Law
4. Require students to attend full time instruction according to section 3205 of the Education Law (kindergarten through twelfth grade, only)
5. Religious and Independent Schools (non-profit or not-for-profit schools only). 853 or Approved Special Education Schools are ineligible.
6. Not be the recipients on 3. (o)2 (ug) 145.98 435.6 14.64 re f\* BT 0.267001 Tc 0.2(o)3

9. Filed a timely BEDS report with NYS [Office of Information and Reporting Services \(IRS\)](#) with enrollment data for the 2023-2024 School Year (SY). For the purposes of this program, the SY is defined as July-June 30.

#### Individual Mandates

A comprehensive list of the MSAP Mandates can be found on the [MSACAP website](#)

While each mandate has specific eligibility criteria, the eligibility listed below provides a general overview:

1. IS



Application: Guidance,application instructions, calculation definitions, list of active mandates and other related information are available at:  
[Mandated Services Aid \(MSA\) & Comprehensive Attendance Policy \(CAP\) | New York State Education Department](#)

Deadline: In accordance with the law, all claims must be submitted in the NYSED Business Portal or emailed to [MSACAPORISS@nysed.gov](mailto:MSACAPORISS@nysed.gov) close of business 4/1/2025

Contact: For all questions regarding the MSAP program, please contact:  
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