



SINGLE AUDIT REPORT EXEMPTION FORM (Part 1 of 2)

This form must be completed and submitted if your agency is not required to have a Single Audit or Program-Specific Audit conducted in accordance with Uniform Guidance 2 CFR Part 200.501. If the form is not submitted upon request, your agency may be subject to withholding of funding for federal programs.

Agency Information:

Is this agency required to follow Uniform Guidance 2

<i>Agency Name and Address</i>	<i>FEIN(s)</i>	<i>Fiscal Year End Date</i>
<i>Agency Representative</i>	<i>Title</i>	
<i>Telephone</i>		

<i>Agency Representative's Signature</i>	<i>Date</i>
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Independent Auditor Information:

<i>Firm Name and Address</i>		
<i>CPA Name</i>	<i>New York State License Number</i>	
<i>Telephone</i>	<i>Fax</i>	<i>Email</i>

The agency must fill in the information above and sign the certification. Exemption forms that do not have a signature and are not submitted for the appropriate fiscal year (e.g., year-end 2023 is uploaded in 2023 cycle) will not be accepted. For School Districts and BOCES, the form should be uploaded in Survey 4 in the NYSED Application Business Portal. Charter Schools, not-for-profits, and other entities should e-mail the form to FSandSingleAudit@nysed.gov.



