

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of State Assessment
Albany, New York 12234

INSTRUCTIONS FOR SUBMITTING YOUR EXAMINATION REQUEST ONLINE

June 2025

Once you have completed the *School Record of Examinations Requested* (

materials, as provided in the [School Administrator's Manual](#). Carefully read the agreement eem c4 (ea - (l)3.2 (y)-8 (r